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Using Microsoft Office XP Que Publishing With this edition of Special Edition Using Office XP there is a continual emphasis on realistic applications and uses of the program features. While there are many other big books in the Office market today, there are few that tailor coverage uniquely for the intermediate to advanced Office user as Special Edition Using does, delivering more focused value for the customer. It has been updated to reflect Office XP's Smart tags, collaboration features, speech and dictation tools, built-in recovery features, "add network place" wizard and much more **Mastering VBA for Office 2010** John Wiley & Sons A comprehensive guide to the language used to customize Microsoft Office Visual Basic for Applications (VBA) is the language used for writing macros, automating Office applications, and creating custom applications in Word, Excel, PowerPoint, Outlook, and Access. This complete guide shows both IT professionals and novice developers how to master VBA in order to customize the entire Office suite for specific business needs. Office 2010 is the leading productivity suite, and the VBA language enables customizations of all the Office programs; this complete guide gives both novice and experienced programmers the knowledge they need to make maximum use of VBA for Office Supported with real-world examples in Word, Excel, PowerPoint, Outlook, and Access, this book offers clear, systematic tutorials with both intermediate and advanced content Covers learning how to work with VBA; recording macros; using loops and functions; using message boxes, input boxes, and dialog boxes; creating effective code; XML-based files; ActiveX; the developer tab; content controls; add-ins; embedded macros; and security Mastering VBA for Office 2010 prepares developers to customize all Microsoft Office 2010 applications for the unique needs of their employers. **Office 2010 Just the Steps For Dummies** John Wiley & Sons Quickly and easily perform tasks in any Microsoft Office 2010 application! As the world's leading suite of productivity software, Microsoft Office enables you to complete common business tasks, including word processing, e-mail, presentations, data management and analysis, and much more. With this fun and friendly guide, veteran author Elaine Marmel presents you with concise, step-by-step instructions for quickly and easily accomplishing the most popular tasks in Word, Excel, Outlook, and PowerPoint. Decide on a task you are eager to undertake, find it quickly in the featured easy-to-read format, and get it done smoothly with this Just the Steps guide! You'll discover how to insert pictures into a Word document, create PivotTables in Excel, add sound to a PowerPoint presentation, import contacts into Outlook, create a mail merge document with Outlook contacts, and much more. Presents indispensable advice for accomplishing specific tasks in any of the applications included in Microsoft Office 2010, including Word, Excel, Outlook, and PowerPoint Demonstrates how to insert pictures in a Word document, create PivotTables in Excel, add sound to a PowerPoint presentation, and import contacts into Outlook Includes unique coverage of performing tasks that work across programs, such as creating a mail merge using Word and Outlook, and embedding an Excel chart in PowerPoint With this efficient guide helping you quickly accomplish specific tasks in Office 2010, you won't know what to do with all your free time! **Windows 10: The Missing Manual The book that should have been in the box** "O'Reilly Media, Inc." Windows 10 hit the scene in 2015 with an all-new web browser (Edge), the Cortana voice assistant, and universal apps that run equally well on tablets, phones, and computers. Now, the Creators Update brings refinement and polish to Windows 10—and this jargon-free guide helps you get the most out of this supercharged operating system. **Windows 10: The Missing Manual** covers the entire system, including all the new features, like the three-column Start menu, the extensions in the Microsoft Edge browser, Paint 3D, and live game broadcasting. You'll learn how to: Explore the desktop, including File Explorer, Taskbar, Action Center, and Cortana Work with programs and documents, Windows starter apps, the Control Panel, and 3D apps Connect with Edge and email Beef up security and privacy Set up hardware and peripherals, including tablets, laptops, hybrids, printers, and gadgets Maintain computer health with backups, troubleshooting tools, and disk management Learn about network accounts, file sharing, and setting up your own small network Written by David Pogue—tech critic for Yahoo Finance and former columnist for The New York Times—this updated edition illuminates its subject with technical insight, plenty of wit, and hardnosed objectivity. **Illustrated Microsoft Windows 10: Intermediate** Cengage Learning Designed specifically to meet the needs of users who have a broad range of experience levels, ILLUSTRATED MICROSOFT WINDOWS 10: INTERMEDIATE equips readers with both basic and more advanced Microsoft Windows 10 skills. The book's practical, user-friendly format allows readers to work through an entire lesson without turning a page. This streamlined book gets users up and running immediately with the latest features of Microsoft Windows 10, including the new user interface, working with the Charms bar, starting an app, working with windows, managing files, and more. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Windows 10 For Dummies** John Wiley & Sons The #1 source for Windows 10 help Millions of Windows users have turned to Windows For Dummies for quick, friendly, and easy-to-understand help with their computers. Windows 10 For Dummies, 3rd Edition continues this tradition as it helps you navigate the twists and turns of Windows. Start at the beginning to discover the basics of the Windows interface or flip to later chapters to help you work with Windows apps, connect to the Internet, or customize your privacy settings. Updated to cover the latest changes to Windows 10, this revised edition is ideal for first-time Windows users who need a guide to their operating system as well as experienced users who need a road map to the latest features. Inside, the book quickly and easily shows you how to do everything from establishing a user account, to corralling your photos, to setting up a printer, to using Windows on a tablet—and everything in between. Manage the start-up menu and the Windows desktop Get to know the programs that come with Windows 10 Discover troubleshooting tips and privacy tricks Be productive at home or in the office If you use Windows 10, you'll want to keep this updated edition of the trusty companion nearby as you make your way around the new OS. **Elihu Root Collection of United States Documents Relating to the Philippine Islands Title List of Documents Made Publicly Available** Microsoft Office 2010 Digital Classroom John Wiley and Sons The complete book-and-video training package for Office 2010! This Microsoft Office 2010 book-and-video training package-from the same professional training experts who also create many training materials for Microsoft-is like having your own personal instructor guiding you through each lesson, but you work at your own pace! The full-color book includes 27 lessons that teach you the new features and quirks of Microsoft Office 2010. Each lesson includes step-by-step instructions and lesson files, and provides valuable video tutorials that complement what you're learning and clearly demonstrate how to do tasks. This jam-packed training package takes you well beyond the basics in a series of easy-to-absorb, five-minute lessons. Shows you how to use Microsoft Office 2010, the new version of the Microsoft Office suite that is available in standard 32-bit and now also a 64-bit version Walks you through 27 lessons, each consisting of easy-to-follow, step-by-step instructions and lesson files in full color that make each task less intimidating Includes all the lesson files from the book and video tutorials that clearly show you how to do tasks and reinforces what you're learning in the book Covers exciting new Office 2010 features such as Office Web apps that can be accessed from anywhere and a streamlined new Ribbon Provides the perfect, one-stop, robust learning package-with book and supplementary video training on all the applications in Office 2010 Additional resources available on companion Web site: www.digitalclassroombooks.com Learn the ins-and-outs of Office 2010 with this all-in-one, value-packed combo! **The Electronic Health Record for the Physician's Office E-Book For SimChart for the Medical Office** Elsevier Health Sciences Gain real-world practice with an EHR and realistic, hands-on experience performing EHR tasks! With everything needed to learn the foundations of the EHR process, The Electronic Health Record for the Physician's Office, 3rd Edition, helps you master all the administrative, clinical, and billing/coding skills needed to gain certification — and succeed as a medical office professional. Fully integrated with SimChart for the Medical Office, Elsevier's educational EHR, it walks you through the basics, including implementation, troubleshooting, HIPAA compliance, and claims submissions. This edition contains new and expanded content on patient portals, telehealth, insurance and reimbursement, and data management and analytics, as well as more EHR activities for even more practice. UNIQUE! Integration with SimChart for the Medical Office, Elsevier's educational EHR (sold separately). Content and tools prepare you for Certified Electronic Health Records Specialist (CEHRS) certification. Chapter review activities promote didactic knowledge review and assessment. Critical thinking exercises threaded within chapters provide thought-provoking questions to enhance learning and stimulate discussion. EHR exercises with step-by-step instructions are integrated throughout each chapter and build in difficulty to allow for software application. Trends and Applications boxes help you stay up to date on the industry and the ways in which an EHR can contribute to enhanced health care. Coverage of paper-based office procedures to aid in transition to EHR. Application appendices with additional forms allow you to practice applying text content before tackling graded SCMO exercises. Instructor online resources, including a test bank, TEACH lesson plans and PowerPoint presentations, correlation guides for accreditation and certification, and grading rubrics. Student online resources with a custom test generator allow for CEHRS exam practice or simulation. NEW and EXPANDED! New and updated content on telehealth, patient portals, and insurance and reimbursement. NEW and EXPANDED! EHR activities for hands-on application and practice. **Documents of the Senate of the State of New York Bibliography of United States Public Documents Department List ... Automatic Data Processing Equipment Inventory in the United States Government Guide to Network Defense and Countermeasures** Cengage Learning GUIDE TO NETWORK DEFENSE AND COUNTERMEASURES provides a thorough guide to perimeter defense fundamentals, including intrusion detection and firewalls. This trusted text also covers more advanced topics such as security policies, network address translation (NAT), packet filtering and analysis, proxy servers, virtual private networks (VPN), and network traffic signatures. Thoroughly updated, the new third edition reflects the latest technology, trends, and techniques including virtualization, VMware, IPv6, and ICMPv6 structure, making it easier for current and aspiring professionals to stay on the cutting edge and one step ahead of potential security threats. A clear writing style and numerous screenshots and illustrations make even complex technical material easier to understand, while tips, activities, and projects throughout the text allow you to hone your skills by applying what you learn. Perfect for students and professionals alike in this high-demand, fast-growing field, GUIDE TO NETWORK DEFENSE AND COUNTERMEASURES, Third Edition, is a must-have resource for success as a network security professional. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **Executive Documents of the State of Minnesota for the Year ... Enhanced Computer Concepts and Microsoft Office 2013 Illustrated** Cengage Learning Present the computer concepts and Microsoft Office 2013 skills perfect for your Introduction to Computing course with the latest ENHANCED COMPUTER CONCEPTS AND MICROSOFT OFFICE 2013 ILLUSTRATED. This all-in-one book makes the computer concepts and skills your students need to know easily accessible. Key application skills are clearly demonstrated using the user-friendly two-page spread found in the popular Microsoft Office 2013 Illustrated Introductory, First Course. Today's most up-to-date technology developments and concepts are clarified using the distinctive step-by-step approach from the Computer Concepts Illustrated Brief book. This edition highlights updated Office 365 content with Integrated Applications Projects and a Student Success Guide. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version. **New York Legislative Documents Teach Yourself VISUALLY Word 2010** John Wiley & Sons Learn to use Microsoft Word 2010 the easy, visual way Word is the most popular application in the Microsoft Office suite, and Word 2010 has some exciting new features. If you learn best when you can see how something is done, you'll find the step-by-step instructions and full-color screen shots make it quick and easy to learn this new version of Word. The visual format helps you understand Word's new features, including Web Apps and the revised user interface. Learn to set up and format documents, work with graphics, use Mail Merge, post documents to the Web, and more. Word 2010 includes support for typographic features that enable you to create more sophisticated documents This guide shows how to use the new features with step-by-step instructions and full-color views of what you see on the screen at each step Perfect for visual

learners who like to see how something is done Covers dozens of common tasks you will use every day Teach Yourself VISUALLY Word 2010 gets you up to speed on the new version of Word quickly and easily. **The Unofficial Guide to Microsoft Office Word 2007** John Wiley & Sons The inside scoop... for when you want more than the official line! Microsoft Office Word 2007 may be the top word processor, but to use it with confidence, you'll need to know its quirks and shortcuts. Find out what the manual doesn't always tell you in this insider's guide to using Word in the real world. How do you use the new Ribbon? What's the best way to add pictures? From deciphering fonts to doing mass mailings, first get the official way, then the best way from an expert. Unbiased coverage on how to get the most out of Word 2007, from applying templates and styles to using new collaboration tools Savvy, real-world advice on creating document for the Web, saving time with macros, and punching up docs with SmartArt. Time-saving techniques and practical guidance on working around Word quirks, avoiding pitfalls, and increasing your productivity. Tips and hacks on how to customize keyboard shortcuts, how to embed fonts, and quick ways to get to Help. Sidebars and tables on TrueType versus Printer fonts, World 2007 View modes, and tabs in Word 2007. Watch for these graphic icons in every chapter to guide you to specific practical information. Bright Ideas are smart innovations that will save you time or hassle. Hacks are insider tips and shortcuts that increase productivity. When you see Watch Out! heed the cautions or warnings to help you avoid common pitfalls. And finally, check out the Inside Scoops for practical insights from the author. It's like having your own expert at your side!

Executive Documents, Minnesota ... Learning Microsoft Endpoint Manager Scott Duffey The first-ever book on Microsoft Endpoint Manager (MEM), written by Microsoft Program Manager Scott Duffey! Did you just land an IT job only to learn your new employer is using Microsoft Endpoint Manager (MEM) for device management? Perhaps you stretched the truth on your resume and suggested you knew it already? Maybe you are an old-hat, know-your-stuff device management pro for another MDM or PC management product but your company is now migrating? Whatever the case, this book will be your zero-to-hero ramp-up guide. Microsoft Endpoint Manager has rapidly become the tool of choice for IT professionals around the world for managing corporate and personal devices but the learning curve can be steep. This book can be used to fast-track your understanding of MEM by laying out the concepts, including examples and tips for the real world, along with guided lab exercises. Topics include: • Microsoft Endpoint Manager – What it is and how to use it • How to set up a MEM learning environment • Mobile Device Management (MDM) for iOS, macOS, Android, and Windows 10 devices with Microsoft Intune • Device enrollment concepts for Personal and Corporate devices including Windows Autopilot, Apple Automated Device Enrollment (ADE), and Google ZeroTouch • Endpoint Security configuration in MEM including device Compliance and Azure AD Conditional Access across Microsoft Intune, Configuration Manager, Azure AD, Microsoft Defender for Endpoint, and Office 365. • Deploying, protecting, and configuring mobile and desktop applications with Microsoft Intune. **Catalogue of the Public Documents of the ... Congress and of All Departments of the Government of the United States for the Period from ... to ... Official Gazette of the United States Patent and Trademark Office Patents The Medical Department of the United States Army in the World War: Medical aspects of gas warfare, by W. D. Bancroft, H. C. Bradley [and fifteen others] 1926 Proceedings of the Parliament of South Australia, with Copies of Documents Ordered to be Printed Fast And Furious: A Comprehensive Collection Of U.S. Government Documents To 2017** Jeffrey Frank Jones Over 26,000 total pages Background: The Fast and Furious operation was responsible for allowing approximately 2,000 firearms to illegally flow into the hands of criminals, including Mexican drug cartel associates. On December 14, 2010, Customs and Border Patrol Agent Brian Terry, a United States Marine, was killed while on patrol just miles from the Mexican border. The firearms found at the scene were semi-automatic rifles that were allowed to walk as part of Operation Fast and Furious. Congressional Republicans have investigated Fast and Furious since January 2011. Over the course of the investigation, the Justice Department has provided false information, stonewalled document requests, produced scores of blacked-out pages and duplicate documents, and refused to comply with two congressional subpoenas. In August 2012, the U.S. House of Representatives Office of General Counsel filed suit against the Justice Department. On January 19, 2016, United States District Judge Amy Berman Jackson issued her opinion and ordered DOJ release documents previously withheld under the President's executive privilege claim. On April 8, 2016, DOJ complied with the Judge's order, delivering more than 20,500 pages of documents to the Committee. CONTENTS: Statement of Michael E. Horowitz, Inspector General - Report by the Office of the Inspector General on the Review of ATF's Operation Fast and Furious and Related Matters. September 20, 2012 FACT SHEET: Oversight Committee Schedules June 20 Contempt Vote over Operation Fast and Furious Documents Flash Memorandum: April 14, 2016 To: Republican Members Committee on Oversight and Government Reform From: Chairman Jason Chaffetz Re: Preliminary Update—The Fast and Furious Papers A Review of ATF's Operation Fast and Furious and Related Matters (REDACTED): September 2012 Re-issued November 2012 (Some previously redacted material unredacted) Part I of III Fast and Furious: The Anatomy of a Failed Operation Part I Appendix 1 Part 1/3 - Report "Part I of III: Fast and Furious: The Anatomy of a Failed Operation" Part I Appendix 2 Part 2/3 - Report "Part I of III: Fast and Furious: The Anatomy of a Failed Operation" Part I Appendix 3 - Report "Part I of III: Fast and Furious: The Anatomy of a Failed Operation" Part II of III Fast and Furious: The Anatomy of a Failed Operation Part III of III Fast and Furious: Obstruction of Congress by the Department of Justice The Department of Justice's Operation Fast and Furious: Fueling Cartel Violence The Department of Justice's Operation Fast and Furious: Accounts of ATF Agents ATF Documents related to Operation Fast and Furious - Parts 01 through 14 ATF Documents related to Operation Fast and Furious - Responses A through Q Witnesses and testimonies: The Honorable Charles E. Grassley Josephine Terry - Mother of Late Border Patrol Agent Brian Terry Robert Heyer - Terry Family Spokesman John Dodson - Special Agent, Phoenix Field Division Witnesses - Full Committee Hearing: Operation Fast and Furious: The Other Side of the Border: Carlos Canino, ATF Acting Attaché to Mexico Darren Gil, Former ATF Attaché to Mexico Jose Wall, ATF Senior Special Agent,Tijuana, Mexico Lorren Leadmon, ATF Intelligence Operations Specialist William Newell, Former ATF Special Agent in Charge, Phoenix Field Division William McMahon, ATF Deputy Assistant Director for Field Operations RESOLUTION RECOMMENDING THAT THE HOUSE OF REPRESENTATIVES FIND ERIC H. HOLDER, JR., ATTORNEY GENERAL, U.S. DEPARTMENT OF JUSTICE, IN CONTEMPT OF CONGRESS FOR REFUSAL TO COMPLY WITH A SUBPOENA DULY ISSUED BY THE COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM R E P O R T OF THE COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM UNITED STATES HOUSE OF REPRESENTATIVES OPERATION FAST AND FURIOUS: RECKLESS DECISIONS, TRAGIC OUTCOMES HEARING BEFORE THE COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM HOUSE OF REPRESENTATIVES ONE HUNDRED TWELFTH CONGRESS FIRST SESSION OPERATION FAST AND FURIOUS: THE OTHER SIDE OF THE BORDER HEARING BEFORE THE COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM HOUSE OF REPRESENTATIVES ONE HUNDRED TWELFTH CONGRESS FIRST SESSION **The Medical Department of the United States Army in the World War Report of the Department of the Interior ... [with Accompanying Documents]. Word 2010 Simplified** John Wiley & Sons Simply the easiest way yet to get up to speed on Word 2010 Microsoft Word 2010 includes all sorts of new features and functionalities, a redesigned interface, new emphasis on collaboration, and many additional changes. Both users of previous editions and those new to the Office applications will appreciate the clear, visual instruction in this book. With step-by-step instructions and large, full-color screen shots demonstrating dozens of Word 2010 tasks, Word 2010 Simplified gets you up and running faster than you ever thought possible. Word is the most-used application in Microsoft Office, which holds more than 90 percent of the market for Windows-based productivity suites The new version of Word includes many changes and new features; both newcomers to Word and users of previous editions will appreciate this clear, visual introduction to the program A streamlined interior with large font and screenshots, makes this guide easy to follow for all users at any age Covers the basics, document fundamentals, formatting documents and adding graphics, collaborating and sharing documents, how and when to use Office Web Applications, and much more If you learn best when you see how things are done, or if you just want a quick and easy guide to familiarize you with the new features of Word 2010, Word 2010 Simplified fills the bill. **Switching to the Mac: The Missing Manual, Mountain Lion Edition** "O'Reilly Media, Inc." Ready to move to the Mac? This incomparable guide helps you make a smooth transition. New York Times columnist and Missing Manuals creator David Pogue gets you past three challenges: transferring your stuff, assembling Mac programs so you can do what you did with Windows, and learning your way around OS X. Learning to use a Mac is not a piece of cake, but once you do, the rewards are oh-so-much better. You won't find questionable firewalls or inefficient permissions. Just a beautiful machine with a thoroughly reliable system. Whether you're using Windows XP or Windows 7, we've got you covered. Transfer your stuff. Moving files from a PC to a Mac is the easy part. This guide gets you through the tricky things: extracting your email, address book, calendar, Web bookmarks, buddy list, desktop pictures, and MP3 files. Re-create your software suite. Big-name programs from Microsoft, Adobe, and others are available in both Mac and Windows versions, but hundreds of other programs are Windows-only. Learn the Macintosh equivalents and how to move data to them. Learn OS X Mountain Lion. Once you've moved into the Macintosh mansion, it's time to learn your way around. You're in good hands with the author of Mac OS X: The Missing Manual, the #1 bestselling guide to OS X. **Windows 10** O'Reilly Media "Microsoft's last Windows version, the April 2018 Update, is a glorious Santa sack full of new features and refinements. What's still not included, though, is a single page of printed instructions. Fortunately, David Pogue is back to help you make sense of it all--with humor, authority, and 500 illustrations."--Page 4 of cover. **E-Learning Paradigms and Applications Agent-based Approach** Springer Teaching and learning paradigms have attracted increased attention especially in the last decade. Immense developments of different ICT technologies and services have paved the way for alternative but effective approaches in educational processes. Many concepts of the agent technology, such as intelligence, autonomy and cooperation, have had a direct positive impact on many of the requests imposed on modern e-learning systems and educational processes. This book presents the state-of-the-art of e-learning and tutoring systems and discusses their capabilities and benefits that stem from integrating software agents. We hope that the presented work will be of a great use to our colleagues and researchers interested in the e-learning and agent technology. **Santa Rosa and San Jacinto Mountains National Monument Proposed Management Plan and Final Environmental Impact Statement, Riverside County, California Office 2010 Simplified** John Wiley and Sons A clear, visual way to learn Office 2010 quickly and easily If you're looking for a way to get up to speed quickly on the newest version of Microsoft Office, these 400 pages of step-by-step instructions and full-color screen shots make it easy. Office 2010 has new features and tools to master, and whether you're upgrading from an earlier version or encountering the Office applications for the first time, you'll appreciate this simplified approach. This easy-to-follow guide covers Word, Excel, PowerPoint, Outlook, and Publisher. Microsoft Office holds more than 90 percent of the market for Windows-based productivity suites. More than 90 percent of Windows users use Microsoft Office This guide covers all the Office applications: Word, Excel, PowerPoint, Outlook, and Publisher Designed for people who learn best visually, with step-by-step instructions illustrated with full-color screen shots throughout Revamped interior design makes it even easier to find and understand information Teaches dozens of common Office tasks Office 2010 Simplified makes this technology easy to understand, even for those who are completely new to computers. **Annual Reports of the Department of the Interior ... [with Accompanying Documents] Official Gazette of the United States Patent Office Federal Register The Big Basics Book of Microsoft Office 97** Que Pub Offers a step-by-step guide to the program, including illustrated lessons, quick fixes, and do-it-yourself projects **Index to the City Documents, 1834 to 1909 With an Appendix Containing a List of City Publications Not Included Among the Numbered Documents Mastering Visual Basic .NET** John Wiley & Sons VB Programmers: Get in Step with .NET With the introduction of Visual Basic .NET, VB transcends its traditional second-class status to become a full-fledged citizen of the object-oriented programming, letting you access the full power of the Windows platform for the first time. Written by the author of the best-selling Mastering Visual Basic 6 this all-new edition is the resource you need to make a successful transition to .NET. Comprising in-depth explanations, practical examples, and handy reference information, its coverage includes: Mastering the new Windows Forms Designer and controls Building dynamic forms Using powerful Framework classes such as ArrayLists and HashTables Persisting objects to disk files Handling graphics and printing Achieving robustness via structured exception handling and debugging Developing your own classes and extending existing ones via inheritance Building custom Windows controls Building menus and list controls with custom-drawn items Using ADO.NET to build disconnected, distributed applications Using SQL queries and stored procedures with ADO.NET Facilitating database programming with the visual database tools Building web applications with ASP.NET and the rich web controls Designing web applications to access databases Using the DataGrid and DataList web controls Building XML web services to use with Windows and web applications Special topics like the Multiple Document Interface and powerful recursive programming techniques Note: CD-ROM/DVD and other supplementary materials are not included as part of eBook file.