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Developmental Editing

A Handbook for Freelancers, Authors, and Publishers

University of Chicago Press Editing is a tricky business. It requires analytical flair and creative panache, the patience of a saint and the vision of a writer. Transforming a manuscript into a book that edifies, inspires, and sells? That's the job of the developmental editor, whose desk is the first stop for many manuscripts on the road to bookdom—a route ably mapped out in the pages of Developmental Editing. Author Scott Norton has worked with a diverse range of authors, editors, and publishers, and his handbook provides an approach to developmental editing that is logical, collaborative, humorous, and realistic. He starts with the core tasks of shaping the proposal, finding the hook, and building the narrative or argument, and then turns to the hard work of executing the plan and establishing a style. Developmental Editing includes detailed case studies featuring a variety of nonfiction books—election-year polemic, popular science, memoir, travel guide—and authors ranging from first-timer to veteran, journalist to scholar. Handy sidebars offer advice on how to become a developmental editor, create effective illustration programs, and adapt sophisticated fiction techniques (such as point of view, suspense, plotting, character, and setting) to nonfiction writing. Norton's book also provides freelance copyeditors with a way to earn higher fees while introducing more creativity into their work lives. It gives acquisitions, marketing, and production staff a vocabulary for diagnosing a manuscript's flaws and techniques for transforming it into a bestseller. And perhaps most importantly, Developmental Editing equips authors with the concrete tools they need to reach their audiences.

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establishing a style. *Developmental Editing* includes detailed case studies featuring a variety of nonfiction books—election-year polemic, popular science, memoir, travel guide—and authors ranging from first-timer to veteran, journalist to scholar. Handy sidebars offer advice on how to become a developmental editor, create effective illustration programs, and adapt sophisticated fiction techniques (such as point of view, suspense, plotting, character, and setting) to nonfiction writing. Norton's book also provides freelance copyeditors with a way to earn higher fees while introducing more creativity into their work lives. It gives acquisitions, marketing, and production staff a vocabulary for diagnosing a manuscript's flaws and techniques for transforming it into a bestseller. And perhaps most importantly, *Developmental Editing* equips authors with the concrete tools they need to reach their audiences.

Starting Your Career as a Freelance Editor

A Guide to Working with Authors, Books, Newsletters, Magazines, Websites, and More

Simon and Schuster If you've ever considered editing as a career, this book will help you on your new path. You'll learn about the requirements in various fields, how to get started, the step-by-step facets of setting up and conducting your editing services, working with writers and publishers, promoting yourself and your expertise, and determining what to charge. In addition to books there are articles, dissertations, brochures, reports, abstracts, editorials, reviews, ad copy, and much more. There is more to making a living as a freelance editor than correct English usage, sentence structure, and grammatical construction. Here, you'll learn what you need to know to decide on a specialty and how to manage the business side of your career.

The Freelance Editor's Handbook

A Complete Guide to Making Your Business Thrive

Univ of California Press A comprehensive guide to building and maintaining a sustainable, profitable, and enjoyable business as a freelance editor. According to LinkedIn, more than twenty thousand people in the United States list themselves as freelance editors. But many who have the requisite skills to be excellent editors lack the entrepreneurial skills needed to run a thriving, fulfilling business. The few resources available to freelance editors, new and established, are typically limited in scope and lack the strategic thinking needed to make a business flourish. *The Freelance Editor's Handbook* provides a complete guide to setting up and running a prosperous freelancing business, from finding clients to increasing productivity, from deciding how to price services to achieving work/life balance, and from paying taxes to saving for retirement. Unlike most other books on freelance editing, this book is founded on a business-success mindset: The goal isn't simply to eke out a living through freelancing. Rather, the goal is to establish a thriving, rewarding business that allows editors to achieve their career goals, earn a comfortable living, and still have time for family, friends, and personal pursuits. Author Suzy Bills identifies multiple strategies and methods that freelancers can apply, drawing on current research in entrepreneurship, psychology, and well-being. This book is the ultimate resource for editors at all levels: students just starting out, in-house staff looking to transition, and experienced freelancers who want to make their businesses more profitable and enjoyable.

What Editors Do

The Art, Craft, and Business of Book Editing

University of Chicago Press *Editing is an invisible art where the very best work goes undetected. Editors strive to create books that are enlightening, seamless, and pleasurable to read, all while giving credit to the author. This makes it all the more difficult to truly understand the range of roles they inhabit while shepherding a project from concept to publication. In *What Editors Do*, Peter Ginna gathers essays from twenty-seven leading figures in book publishing about their work. Representing both large houses and small, and encompassing trade, textbook, academic, and children's publishing, the contributors make the case for why editing remains a vital function to writers—and readers—everywhere. Ironically for an industry built on words, there has been a scarcity of written guidance on how to actually approach the work of editing. This book will serve as a compendium of professional advice and will be a resource both for those entering the profession (or already in it) and for those outside publishing who seek an understanding of it. It sheds light on how editors acquire books, what constitutes a strong author-editor relationship, and the editor's vital role at each stage of the publishing process—a role that extends far beyond marking up the author's text. This collection treats editing as both art and craft, and also as a career. It explores how editors balance passion against the economic realities of publishing. *What Editors Do* shows why, in the face of a rapidly changing publishing landscape, editors are more important than ever.*

The Subversive Copy Editor

Advice from Chicago (or, How to Negotiate Good

Relationships with Your Writers, Your Colleagues, and Yourself)

University of Chicago Press Each year writers and editors submit over three thousand grammar and style questions to the Q&A page at *The Chicago Manual of Style Online*. Some are arcane, some simply hilarious—and one editor, Carol Fisher Saller, reads every single one of them. All too often she notes a classic author-editor standoff, wherein both parties refuse to compromise on the "rights" and "wrongs" of prose styling: "This author is giving me a fit." "I wish that I could just DEMAND the use of the serial comma at all times." "My author wants his preface to come at the end of the book. This just seems ridiculous to me. I mean, it's not a post-face." In *The Subversive Copy Editor*, Saller casts aside this adversarial view and suggests new strategies for keeping the peace. Emphasizing habits of carefulness, transparency, and flexibility, she shows copy editors how to build an environment of trust and cooperation. One chapter takes on the difficult author; another speaks to writers themselves. Throughout, the focus is on serving the reader, even if it means breaking "rules" along the way. Saller's own foibles and misadventures provide ample material: "I mess up all the time," she confesses. "It's how I know things." Writers, Saller acknowledges, are only half the challenge, as copy editors can also make trouble for themselves. (Does any other book have an index entry that says "terrorists. See copy editors"?) The book includes helpful sections on e-mail etiquette, work-flow management, prioritizing, and organizing computer files. One chapter even addresses the special concerns of freelance editors. Saller's emphasis on negotiation and flexibility will surprise many copy editors who have absorbed, along with the dos and don'ts of their stylebooks, an attitude that their way is the right way. In encouraging copy editors to banish their ignorance and disorganization, insecurities and compulsions, the *Chicago Q&A* presents itself as a kind of alter ego to the comparatively staid *Manual of Style*. In *The Subversive Copy Editor*, Saller continues her mission with audacity and good humor.

How to Start a Home-based Editorial Services Business

Rowman & Littlefield Freelance editors with the right skills are in demand throughout the publishing industry, for other types of businesses, and for independent authors with publishing projects. This book guides the reader through the steps needed to set up a home-based business, from determining which services to offer to marketing and developing a fee structure. Chapters cover the different types of editorial services (including developmental editing, copyediting, proofreading, and indexing) and offer valuable insight to the business end of working from a home office, addressing overhead concerns, money matters, the advantages and disadvantages of freelance editing, and more. The book also explores strategies for working successfully with clients. *How to Start a Home-based Editorial Services Business* is the one complete resource for this line of work. With more than a half million copies sold, *Globe Pequot Press* continues to grow its ever popular *How To Start a Home-based Business* series. Each volume includes worksheets, business and marketing forms, and everything you need to know about business start-up costs and strategies.

The Editor's Companion

An Indispensable Guide to Editing Books, Magazines, Online Publications, and More

Penguin Excel at editing! The editor's job encompasses much more than correcting commas and catching typos. Your chief mission is to help writers communicate effectively—which is no small feat. Whether you edit books, magazines, newspapers, or online publications, your ability to develop clear, concise, and focused writing is the key to your success. *The Editor's Companion* is an invaluable guide to honing your editing skills. You'll learn about editing for: • **CONTENT**: Analyze and develop writing that is appealing and appropriate for the intended audience. • **FOCUS**: Ensure strong beginnings and satisfying endings, and stick with one subject at a time. • **PRECISE LANGUAGE**: Choose the right words, the right voice, and the right tense for every piece. • **GRAMMAR**: Recognize common mistakes in punctuation, parts of speech, and sentence structure—and learn how to avoid them. You'll also find valuable editing resources and checklists, advice on editorial relationships and workflow, and real-life samples of editing with explanations of what was changed and why. *The Editor's Companion* provides the tools you need to pursue high quality in editing, writing, and publishing—every piece, every time.

Writing and Publishing Your Book: A Guide for Experts in Every Field

ABC-CLIO Are you ready to write your book? Partner with an experienced publisher, writing coach, and author and find out how to turn your research and scholarship into a book. • Breaks into clear, actionable steps the complex process of producing a logically organized, accessible, and useful book that has strong market potential • Explains how to determine when a book is the appropriate publication venue for a specific project • Describes how to form a mutually beneficial and collaborative partnership with a publisher • Provides clear guidance for navigating peer review and interpreting a publishing contract • Identifies effective strategies for overcoming the common struggles of every writer—advice that comes from someone who has faced all of these challenges as a writer herself

The Copyeditor's Handbook

A Guide for Book Publishing and Corporate Communications

*Univ of California Press Praise for the first and second editions: "The Copyeditor's Handbook brims with valuable information, good advice, and helpful suggestions for novice copyeditors and experienced practitioners. It is comforting to know that current and future copyeditors will be able to turn to this handbook. I'm placing this work, which fills a huge gap in the literature, right beside my dictionary, and will highly recommend it to all my colleagues and students." —Alice Levine, Lecturer, The Denver Publishing Institute, and freelance editor "A definite 'must have' for the beginning to intermediate editor or author, and even the experienced editor. An indispensable reference tool." —Kim Hawley, President, The Chicago Book Clinic "This is the book that every teacher of editing has been waiting for: thorough, clear, authoritative, up-to-date, and sane." —Beth Luey, Director, Scholarly Publishing Program, Arizona State University "This book warms the cockles of the copyediting heart. It is thorough, useful, helpful, and smart. And it fills a huge vacuum." —Constance Hale, author of *Sin and Syntax* and *Wired Style* "An excellent resource. The Copyeditor's Handbook should sit on every business editor's shelf, next to the in-house style guide." —Erika Henik, Research Publications Manager, Banc of America Securities LLC "The first three chapters alone are worth the cover price. It's a book that acknowledges an assortment of vexing copyediting questions and offers multiple answers to most of them." —Gary Hernandez, Technical Communication "An excellent textbook to teach the essentials of copyediting. An excellent reference work for workplace writing." —Mark Armstrong, *Business Communication Quarterly* "Straightforward, sound advice for beginning or intermediate copyeditors working with pencil or online." —Priscilla S. Taylor, *The Editorial Eye* "Lays out the copyeditor's obligations with humor, style, and perspective." —Walter Pagel, *Science Editor**

Networking for Freelance Editors

Practical Strategies for Networking Success

Insightful Editor Though networking may seem like an unwieldy, overwhelming task, especially for freelancers, this practical workbook will show that building the network you need and want is completely within your power. Step by step, we will help you create a network that is uniquely yours, based on your goals, your personal communication style, and your everyday activities. This book is for editors, proofreaders, indexers, fact-checkers, translators, writers, and anyone pursuing a freelance career in the publishing industry. "Networking for Freelance Editors teaches you how to engage with others in ways that show rather than tell that you're ready to help, ready to engage, ready to talk, and ready to listen. The result is a targeted strategy that gets you noticed and frames you as an editor who's part of the solution rather than part of the problem. Dowdle and Ruggeri have created a truly outstanding how-to resource-one I highly recommend for any editor at any stage of their career. It's networking guidance that actually makes a difference. Read it and do it." -Louise Harnby, Fiction Editor and Proofreader Whether you're early in your freelance editing career, an industry veteran making the transition to freelance work, or an experienced freelancer who wants to network with less stress and more to show for it, *Networking for Freelance Editors* will show you how to identify and dismiss the stale, stress-inducing ideas about networking that are holding you back; discover an easy, incremental approach that gives you a foundation for building professional long-lasting relationships; and leverage your strengths to create a networking practice that gets results. By reimagining your approach to networking and using the worksheets provided with *Networking for Freelance Editors*, you'll build the network you need right now and also the one you can rely on tomorrow. Conquer imposter syndrome, wasted effort, and overwhelm, and grow the network you want, the one that provides support, connections, and opportunities-day by day.

Seven Drafts

Self-Edit Like a Pro from Blank Page to Book

"Brilliant, time-tested and clear" advice that will help writers at all stages, in all genres, write their very best book-and then make it better. As a freelance editor for more than a decade, Williams has shepherded books from rough draft to polished manuscripts bought by Big Five houses, university and literary presses, and for independent publishers. Now, she distills everything she's learned from editing hundreds of drafts, coaching writers past creative blocks, and navigating authors through querying and publication, into this useful guide for every step from idea to book. *Seven Drafts: Self-Edit Like a Pro from Blank Page to Book* divides writing and revision into distinct stages, with a new focus in each draft. Williams' frank, funny voice encourages writers to tackle even big editing tasks with a sense of humor and a feeling that someone who understands is on their side. With plenty of fresh examples, insider wisdom, and snappy footnotes, *Seven Drafts* teaches story, character, elements of writing craft and structure, how to seek and use feedback, and the publication process.

The Freelance Editor's Handbook

A Complete Guide to Making Your Business Thrive

Univ of California Press "This book provides information that's relevant not only to editors who are new to freelancing but also to editors who've been freelancing for a while (even for decades) and want to refine their processes to make their businesses more enjoyable, efficient, and financially rewarding, whether freelance editing is a part-time or full-time career. The book covers topics such as choosing a business entity, establishing a business mindset, marketing to ideal clients, creating a website, determining how to price services, developing a contract, maximizing productivity, achieving work/life balance, paying taxes, managing cash flow, choosing which types of insurance to buy, and saving for retirement"--

Microsoft Word for Publishing Professionals

Still working the hard way? Make your life easier with this compilation of articles from Editorium Update, a nitty-gritty electronic newsletter for publishing professionals. Here's the scoop on Microsoft Word's macros, styles, templates, wildcards, customization features, and much, much more. Full of specific, step-by-step examples that will take you far beyond the basics, this is a rich and detailed guide for anyone who wants to master Microsoft Word. Some of the sharpest, most useful tidbits about Microsoft Word I've ever seen. Jack Lyon does a superb job of presenting expert-level instruction at a level almost any Word user can manage. -Dan A. Wilson, *The Editor's Desktop* This is not your usual 'Ctrl+B will make characters bold' stuff. This is serious information for people who regularly use Word to edit serious material. -Tom Anderson, *Word Help for Professional Editors*, Sacra Blue. Jack Lyon is quite simply the Microsoft Word Jedi Master: Obi-Jack. He automates tasks in Word that would be hard to do 'by hand'-and in some cases, just flat out wouldn't be possible to do. If you use Word to do your job, like me, and have wished that Word 'could only do this or only do that' . . . check it out. -Doug Clapp, *PocketPCPress* Jack M. Lyon is a book editor who got tired of working the hard way and started creating programs to automate editing tasks in Microsoft Word. He's been working in publishing since 1978 and editing on the computer since 1985. In 1996 he founded the Editorium (www.editorium.com), which provides Microsoft Word add-ins for publishing professionals. Formerly managing editor at Deseret Book Company, he now owns and operates Waking Lion Press (www.wakinglionpress.com). He is also the coauthor of a business book, *Managing the Obvious*, and a contributor to *Word Hacks* from O'Reilly.

The Club Ed Guide to Starting and Running a Profitable Freelance Editing Business

At Club Ed, we tell the truth. Yes, you should skip the Speedo. No, you shouldn't feed the sharks. And yes, running a freelance editing business is work. Hard work. But that doesn't mean it can't be fun! *The Club Ed Guide to Starting and Running a (Profitable) Freelance Editing Business* is a laid-back guide to helping you figure out how to launch and run an editing business, whether you're planning on doing it as a side hustle or a full-time gig. This book will help you: -Understand how your purpose drives your marketing-Define your personal and professional goals for your business-Develop effective marketing (and learn how to assess it)-Immerse yourself where your clients are-Manage clients and run the backend of your business-Cultivate the right mindset to succeed at freelancing-Deal with taxes, contracts, and the people who scare you. . . and more!

The Handbook of Good English

Simon and Schuster Now substantially revised and updated, this essential guide is arranged in an easy-to-follow, topical style that takes readers from the rules governing basic sentence structure to methods of achieving effective expression.

The Chicago Guide to Fact-Checking

University of Chicago Press "A column by Glenn Garvin on Dec. 20 stated that the National Science Foundation 'funded a study on Jell-O wrestling at the South Pole.' That is incorrect. The event took place during off-duty hours without NSF permission and did not involve taxpayer funds." Corrections such as this one from the *Miami Herald* have become a familiar sight for readers, especially as news cycles demand faster and faster publication. While some factual errors can be humorous, they nonetheless erode the credibility of the writer and the organization. And the pressure for accuracy and accountability is increasing at the same time as in-house resources for fact-checking are dwindling. Anyone who needs or wants to learn how to verify names, numbers, quotations, and facts is largely on their own. Enter *The Chicago Guide to Fact-Checking*, an accessible, one-stop guide to the why, what, and how of contemporary fact-checking. Brooke Borel, an experienced fact-checker, draws on the expertise of more than 200 writers, editors, and fellow checkers representing the *New Yorker*, *Popular Science*, *This American Life*, *Vogue*, and many other outlets. She covers best practices for fact-checking in a variety of media—from magazine articles, both print and online, to books and documentaries—and from the perspective of both in-house and freelance checkers. She also offers advice on navigating relationships with writers, editors, and sources; considers the realities of fact-checking on a budget and checking one's own work; and reflects on the place of fact-checking in today's media landscape. "If journalism is a cornerstone of democracy, then fact-checking is its building inspector," Borel writes. *The Chicago Guide to Fact-Checking* is the practical—and thoroughly vetted—guide that writers, editors, and publishers need to maintain their credibility and solidify their readers' trust.

The Business of Editing

Handbook for Academic Authors

Cambridge University Press Whether you are a graduate student seeking to publish your first article, a new Ph.D. revising your dissertation for publication, or an experienced author working on a new monograph, textbook, or digital publication, *Handbook for Academic Authors* provides reliable, concise advice about selecting the best publisher for your work, maintaining an optimal relationship with your publisher, submitting manuscripts to book and journal publishers, working with editors, navigating the production process, and helping to market your book. It also offers information about illustrations, indexes, permissions, and contracts and includes a chapter on revising dissertations and one on the financial aspects of publishing. The book covers not only scholarly monographs but also textbooks, anthologies, multiauthor books, and trade books. This fifth edition has been revised and updated to align with new technological and financial realities, taking into account the impact of digital technology and the changes it has made in authorship and publishing.

Perfect Bound

Navigate the Book Publishing Process Like a Pro

POP Editorial Services *Gold Winner, 2014 Foreword Reviews' INDIEFAB Book of the Year Awards**Silver Winner, 2015 IBPA Benjamin Franklin Awards*"All the resources and professional insights needed to take your book from 'written' to 'published.'" -D. Donovan, e-book reviewer, *Midwest Book Review*"Five stars. This savvy book is chock full of valuable information laid out in a very accessible format. ... Don't miss this one!" -*San Francisco Book Review*"This authoritative, step-by-step, behind-the-scenes tour of the book publishing process is essential reading for new authors. ... Perfect Bound is a treasure trove of practical advice for aspiring authors and others who want to understand what it takes to get a book published." -Warren H. Phillips, former executive editor and publisher of *The Wall Street Journal* and copublisher at *Bridge Works*"Perfect Bound is an indispensable resource for anyone who dreams of making it on his or her own." -Adam Motin, managing editor, *Triumph Books*This updated and revised edition of the multi-award-winning guide *Perfect Bound: How to Navigate the Book Publishing Like a Pro* features new exercises for choosing your path to publication, condensed and updated information on e-book companies, a discussion of hybrid publishing, and an updated Resources section. A new interview with an e-book formatter sheds light on this specialized area of publishing. Readers will also find current costs associated with publishing and even more ways to save money. Additional information on marketing options such as blog tours and article placements will help authors reach more potential readers than ever. Each chapter walks readers through a different stage of production, highlights the major problems that sideline unsuspecting authors at that stage, and carefully explains how to avoid them. Anecdotes from a dozen other publishing professionals illuminate what it takes to publish a book. Defining your audience, performing market analysis, reviewing page proofs, getting the most bang for your marketing efforts, and much more, are covered. Authors will save time, money, and embarrassment when they know what to expect, and what is expected of them, on the road to publication.

On Writing, Editing, and Publishing

Essays, Explicative and Hortatory

Essays by a literary master illuminate the nature of writing, and offer concrete advice on the art of composition

The Book Proposal Book

A Guide for Scholarly Authors

Princeton University Press A step-by-step guide to crafting a compelling scholarly book proposal—and seeing your book through to successful publication The scholarly book proposal may be academia's most mysterious genre. You have to write one to get published, but most scholars receive no training on how to do so—and you may have never even seen a proposal before you're expected to produce your own. *The Book Proposal Book* cuts through the mystery and guides prospective authors step by step through the process of crafting a compelling proposal and pitching it to university presses and other academic publishers. Laura Portwood-Stacer, an experienced developmental editor and publishing consultant for academic authors, shows how to select the right presses to target, identify audiences and competing titles, and write a project description that will grab the attention of editors—breaking the entire process into discrete, manageable tasks. The book features over fifty time-tested tips to make your proposal stand out; sample prospectuses, a letter of inquiry, and a response to reader reports from real authors; optional worksheets and checklists; answers to dozens of the most common questions about the scholarly publishing process; and much, much more. Whether you're hoping to publish your first book or you're a seasoned author with an unfinished proposal languishing on your hard drive, *The Book Proposal Book* provides honest, empathetic, and invaluable advice on how to overcome common sticking points and get your book published. It also shows why, far from being merely a hurdle to clear, a well-conceived proposal can help lead to an outstanding book.

The Business of Being a Writer

University of Chicago Press Writers talk about their work in many ways: as an art, as a calling, as a lifestyle. Too often missing from these conversations is the fact that writing is also a business. The reality is, those who want to make a full- or part-time job out of writing are going to have a more positive and productive career if they understand the basic business principles underlying the industry. *The Business of Being a Writer* offers the business education writers need but so rarely receive. It is meant for early-career writers looking to develop a realistic set of expectations about making money from their work or for working writers who want a better understanding of the industry. Writers will gain a comprehensive picture of how the publishing world works—from queries and agents to blogging and advertising—and will learn how they can best position themselves for success over the long term. Jane Friedman has more than twenty years of experience in the publishing industry, with an emphasis on digital media strategy for authors and publishers. She is encouraging without sugarcoating, blending years of research with practical advice that will help writers market themselves and maximize their writing-related income. It will leave them empowered, confident, and ready to turn their craft into a career.

Thinking Like Your Editor: How to Write Great Serious Nonfiction and Get It Published

W. W. Norton & Company Distilled wisdom from two publishing pros for every serious nonfiction author in search of big commercial success. Over 50,000 books are published in America each year, the vast majority nonfiction. Even so, many writers are stymied in getting their books published, never mind gaining significant attention for their ideas—and substantial sales. This is the book editors have been recommending to would-be authors. Filled with trade secrets, *Thinking Like Your Editor* explains: • why every proposal should ask and answer five key questions; • how to tailor academic writing to a general reader, without losing ideas or dumbing down your work; • how to write a proposal that editors cannot ignore; • why the most important chapter is your introduction; • why "simple structure, complex ideas" is the mantra for creating serious nonfiction; • why smart nonfiction editors regularly reject great writing but find new arguments irresistible. Whatever the topic, from history to business, science to philosophy, law, or gender studies, this book is vital to every serious nonfiction writer.

Inside the Mind of Vladimir Putin

Oxford University Press Does Vladimir Putin deserve his reputation as a modern Machiavelli? Is he really a great strategic thinker? And where does he get his ideas?

Intuitive Editing

A Creative and Practical Guide to Revising Your Writing

"Editing your own writing can feel like doing your own brain surgery." After you've completed your manuscript and you're standing at the foot of Revision Mountain, climbing to the summit can feel impossible. It's hard to look at your own writing with the objective eye needed to shape it into a tight, polished, publishable story—but just like writing, self-editing is a skill you can learn. Developmental editor Tiffany Yates Martin has spent her career in the publishing industry honing practical, actionable techniques to help authors evaluate how well their story is working, where it might not be, and how to fix it. With a clear, accessible, user-friendly approach, she leads writers through every step of deepening and elevating their own work, as well as how to approach the edit and develop their "editor brain," and how to solicit and process feedback. *Intuitive Editing* doesn't offer one-size-fits-all advice or rigid writing "rules"; instead it helps authors discover what works for their story and their style—to find the best version of their vision. Whether you're writing fiction, narrative nonfiction, or memoir; whether this your first story or your fiftieth, *Intuitive Editing* will give you the tools you need to edit and revise your own writing with inspiration, motivation, and confidence. Tiffany Yates Martin has spent nearly thirty years as an editor in the publishing industry, working with major publishers and bestselling authors as well as newer writers. She's led workshops and seminars for conferences and writers' groups across the country and is a frequent contributor to writers' sites and publications. Visit her at www.foxprinteditorial.com.

The Philosophy of Composition

Paraliterary

The Making of Bad Readers in Postwar America

University of Chicago Press Literature departments are staffed by, and tend to be focused on turning out, "good" readers—attentive to nuance, aware of history, interested in literary texts as self-contained works. But the vast majority of readers are, to use Merve Emre's tongue-in-cheek term, "bad" readers. They read fiction and poetry to be moved, distracted, instructed, improved, engaged as citizens. How should we think about those readers, and what should we make of the structures, well outside the academy, that generate them? We should, Emre argues, think of such readers not as non-literary but as paraliterary—thriving outside the institutions we take as

central to the literary world. She traces this phenomenon to the postwar period, when literature played a key role in the rise of American power. At the same time as American universities were producing good readers by the hundreds, many more thousands of bad readers were learning elsewhere to be disciplined public communicators, whether in diplomatic and ambassadorial missions, private and public cultural exchange programs, multinational corporations, or global activist groups. As we grapple with literature's diminished role in the public sphere, *Paraliterary* suggests a new way to think about literature, its audience, and its potential, one that looks at the civic institutions that have long engaged readers ignored by the academy.

Revising Your Dissertation

Advice from Leading Editors

[Univ of California Press Annotation](#) A hands-on how-to guide for everyone interested in revising their dissertation for publication. Chapters addressing specific fields (humanities, science, business, art, etc.) are written by some of the leading editors from university presses around the country. A must for new academics facing the burden of "publish or perish."

Book Was There

Reading in Electronic Times

[University of Chicago Press Andrew Piper](#) grew up liking books and loving computers. While occasionally burying his nose in books, he was going to computer camp, programming his Radio Shack TRS-80, and playing Pong. His eventual love of reading made him a historian of the book and a connoisseur of print, but as a card-carrying member of the first digital generation—and the father of two digital natives—he understands that we live in electronic times. *Book Was There* is Piper's surprising and always entertaining essay on reading in an e-reader world. Much ink has been spilled lamenting or championing the decline of printed books, but Piper shows that the rich history of reading itself offers unexpected clues to what lies in store for books, print or digital. From medieval manuscript books to today's playable media and interactive urban fictions, Piper explores the manifold ways that physical media have shaped how we read, while also observing his own children as they face the struggles and triumphs of learning to read. In doing so, he uncovers the intimate connections we develop with our reading materials—how we hold them, look at them, share them, play with them, and even where we read them—and shows how reading is interwoven with our experiences in life. Piper reveals that reading's many identities, past and present, on page and on screen, are the key to helping us understand the kind of reading we care about and how new technologies will—and will not—change old habits. Contending that our experience of reading belies naive generalizations about the future of books, *Book Was There* is an elegantly argued and thoroughly up-to-date tribute to the endurance of books in our ever-evolving digital world.

McGraw-Hill's Proofreading Handbook

[McGraw Hill Professional](#) Expert advice to perfect your proofreading skills *McGraw-Hill's Proofreading Handbook* helps ensure that your documents are letter-perfect, every time. Veteran editor and proofreader Laura Anderson arms you with all the tools of the proofreader's trade and walks you step-by-step through the entire proofreading process.

Editing Fiction at Sentence Level

[Independently Published](#) Learn how to self-edit your novel at sentence level so that readers feel compelled to turn the page. Each chapter focuses on a different aspect of narrative and dialogue. In addition to the line-craft guidance, there are examples from published fiction that illustrate the learning in action.

The Artful Edit: On the Practice of Editing Yourself

[W. W. Norton & Company](#) Provides a wealth of examples, quotes, and case studies that include an instructional discussion of an editorial collaboration on *The Great Gatsby*, in an upbeat guide to the mechanics and techniques of self-editing that includes strategic tips and exercises. Reprint.

Under the Cover

The Creation, Production, and Reception of a Novel

[Princeton University Press](#) *Under the Cover* follows the life trajectory of a single work of fiction from its initial inspiration to its reception by reviewers and readers. The subject is *Jarrettsville*, a historical novel by Cornelia Nixon, which was published in 2009 and based on an actual murder committed by an ancestor of Nixon's in the postbellum South. Clayton Childress takes you behind the scenes to examine how *Jarrettsville* was shepherded across three interdependent fields—authoring, publishing, and reading—and how it was transformed by its journey. Along the way, he covers all aspects of the life of a book, including the author's creative process, the role of the literary agent, how editors decide which books to acquire, how publishers build lists and distinguish themselves from other publishers, how they sell a book to stores and publicize it, and how authors choose their next projects. Childress looks at how books get selected for the front tables in bookstores, why reviewers and readers can draw such different meanings from the same

novel, and how book groups across the country make sense of a novel and what it means to them. Drawing on original survey data, in-depth interviews, and groundbreaking ethnographic fieldwork, *Under the Cover* reveals how decisions are made, inequalities are reproduced, and novels are built to travel in the creation, production, and consumption of culture.

Britfield and the Lost Crown

Britfield

Self-Editing for Fiction Writers, Second Edition

How to Edit Yourself Into Print

Harper Collins Hundreds of books have been written on the art of writing. Here at last is a book by two professional editors to teach writers the techniques of the editing trade that turn promising manuscripts into published novels and short stories. In this completely revised and updated second edition, Renni Browne and Dave King teach you, the writer, how to apply the editing techniques they have developed to your own work. Chapters on dialogue, exposition, point of view, interior monologue, and other techniques take you through the same processes an expert editor would go through to perfect your manuscript. Each point is illustrated with examples, many drawn from the hundreds of books Browne and King have edited.

Thunder and Lightning

Cracking Open the Writer's Craft

Open Road Media Guidance on how to turn those flashes of inspiration into finished pieces, from the author of *Writing Down the Bones* and *Wild Mind*. Any writer may find himself or herself with an abundance of raw material, but it takes patience and care to turn this material into finished stories, essays, poems, novels, and memoirs. Referencing her own experiences both as a writer and as a student of Zen, Natalie provides insight into the struggles and demands of turning ideas into concrete form. Her guidance addresses ways to overcome writer's block, deal with the fear of criticism and rejection, get the most from working with an editor, and improve one's writing by reading accomplished authors. She communicates this with her characteristic humor and compassion, and a deep respect for writing as an act of celebration. This ebook features an illustrated biography of Natalie Goldberg, including rare photos and never-before-seen documents from the author's personal collection.

The Elements of Style

e-artnow *The Elements of Style* William Strunk concentrated on specific questions of usage—and the cultivation of good writing—with the recommendation "Make every word tell"; hence the 17th principle of composition is the simple instruction: "Omit needless words." The book was also listed as one of the 100 best and most influential books written in English since 1923 by *Time* in its 2011 list.

Lines of Thought

Branching Diagrams and the Medieval Mind

University of Chicago Press We think with objects—we conduct our lives surrounded by external devices that help us recall information, calculate, plan, design, make decisions, articulate ideas, and organize the chaos that fills our heads. Medieval scholars learned to think with their pages in a peculiar way: drawing hundreds of tree diagrams. *Lines of Thought* is the first book to investigate this prevalent but poorly studied notational habit, analyzing the practice from linguistic and cognitive perspectives and studying its application across theology, philosophy, law, and medicine. These diagrams not only allow a glimpse into the thinking practices of the past but also constitute a chapter in the history of how people learned to rely on external devices—from stone to parchment to slide rules to smartphones—for recording, storing, and processing information. Beautifully illustrated throughout with previously unstudied and unedited diagrams, *Lines of Thought* is a historical overview of an important cognitive habit, providing a new window into the world of medieval scholars and their patterns of thinking.