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## **KEY=STUDIES - ANGELO JAMARCUS**

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### **IGCSE BUSINESS STUDIES**

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*Hodder Murray IGCSE Business Studies third edition is a student-friendly Business Studies textbook covering all the components of the latest IGCSE syllabus.*

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### **A GUIDE TO THE PROJECT MANAGEMENT BODY OF KNOWLEDGE (PMBOK® GUIDE) - SEVENTH EDITION AND THE STANDARD FOR PROJECT MANAGEMENT (BRAZILIAN PORTUGUESE)**

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*Project Management Institute PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide &- Seventh Edition is structured around eight project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide:*

- Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.);*
- Provides an entire section devoted to tailoring the development approach and processes;*
- Includes an expanded list of models, methods, and artifacts;*
- Focuses on not just delivering project outputs but also enabling outcomes; and*
- Integrates with PMI standards+™ for information and standards application content based on project type, development approach, and industry sector.*

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### **BUSINESS AND TECHNOLOGY - EXAM KIT.**

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## **MASTERING THE SAT CRITICAL READING**

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*Houghton Mifflin Harcourt* Get in shape to tackle the SAT Critical Reading Test with this in-depth workout. It includes an overview, proven test-taking strategies, and specifics for the SAT vocabulary, plus strategies and practice questions for the sentence completion and reading comprehension sections. Two practice tests with answers help you fine-tune your skills. This guide gives you the information and practice you need to improve your score—fast!

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## **STATISTICS, TESTING, AND DEFENSE ACQUISITION**

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### **NEW APPROACHES AND METHODOLOGICAL IMPROVEMENTS**

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*National Academies Press* For every weapons system being developed, the U.S. Department of Defense (DOD) must make a critical decision: Should the system go forward to full-scale production? The answer to that question may involve not only tens of billions of dollars but also the nation's security and military capabilities. In the milestone process used by DOD to answer the basic acquisition question, one component near the end of the process is operational testing, to determine if a system meets the requirements for effectiveness and suitability in realistic battlefield settings. Problems discovered at this stage can cause significant production delays and can necessitate costly system redesign. This book examines the milestone process, as well as the DOD's entire approach to testing and evaluating defense systems. It brings to the topic of defense acquisition the application of scientific statistical principles and practices.

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## **CIMA P6**

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### **MANAGEMENT ACCOUNTING, BUSINESS STRATEGY - STUDY TEXT**

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Specifically written for the CIMA qualification, this study text is laid out in a user-friendly format and is precisely tied to the content and learning outcomes of the CIMA syllabus. It incorporates mind maps, quick quizzes and other learning tools.

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## **SALES AND MARKETING FOR SMALL BUSINESSES**

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*Pascal Press*

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## **KS3 MATHS**

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### **COMPLETE REVISION AND PRACTICE**

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*Coordination Group Publication* KS3 Maths Complete Study & Practice (with online edition)

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## **LEARNINGEXPRESS'S GMAT EXAM SUCCESS IN ONLY 4 STEPS!**

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*Learning Express Llc* The competition for business school admission is fierce. To guarantee entry into the business and management programs of their choice, today's candidates need to attain high GMAT exam scores even to be considered. The GMAT exam specifically tests verbal, analytical writing, and quantitative math

skills-the advanced subject-test practice that LearningExpress is renowned for.

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## **CAMBRIDGE O LEVEL PRINCIPLES OF ACCOUNTS**

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*Cambridge University Press* Cambridge O Level Principles of Accounts has been designed specifically to meet the requirements of the Cambridge syllabus. Cambridge O Level Principles of Accounts has been written specifically for the Cambridge O Level Accounting syllabus. Accounting principles and practices have been explained in simple language to enhance the accessibility of the contents to students whose first language is not English. The book reflects the changes in the O Level Principles of Accounts syllabus and applies international accounting terminology.

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## **FROM SECOND REICH TO THIRD REICH**

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### **GERMANY 1918-1945 FOR EDEXCEL**

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The Access to History series is the most popular and trusted series for AS- and A-level history students. The new editions combine all the strengths of this well-loved series with a new design and features that allow all students access to the content and study skills needed to achieve exam success. This is a new edition combining content from Weimar and the Rise of Nazi Germany with Germany: The Third Reich to provide coherent and comprehensive coverage of the 2008 Edexcel AS specification. It charts the developments in Germany from the Weimar years to life in Nazi Germany and ultimately the fall of the Third Reich, and includes a concluding chapter drawing together the themes of this topic. Throughout the book, key dates, terms, and issues are highlighted, and historical interpretations of key debates are outlined. Summary diagrams are included to consolidate knowledge and understanding of the period, and exam-style questions and tips written by an examiner provide the opportunity to develop exam skills.

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## **501 QUANTITATIVE COMPARISON QUESTIONS**

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*Learning Express Llc* For the PSAT, SAT, and GRE exams-use quantitative comparison questions to test math skills. Gaining familiarity with this specialized question type is a proven technique for increasing test scores. This volume contains only questions that ask you to differentiate between two values by deciding which column contains the item of greater value, if the values in the columns are the same, or if the value cannot be determined by the information given.

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## **MANAGEMENT ACCOUNTING- FINANCIAL STRATEGY**

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*Chartered Institute of Management Accountants* The third edition of CIMA's Official "Study Systems" are now available to purchase!! With key sections of the 2003 "Study Systems" being written by the examiners, each text provides a solid foundation and fully reflects what could be tested in the exam. Updated to incorporate legislative and syllabus changes, the third edition "Study Systems" also address the new and increasingly popular 'objective questioning' exam format, preparing students and helping them to pass the May and November 2003 exams.

The revised edition maintains the popular loose-leaf format and will still contain topic summaries and relevant articles. Past papers and solutions including the May 2002 Exam Q&As have also been incorporated. CIMA "Study Systems" - the ONLY text that examiners recommend as CORE READING for every subject. \* CIMA's official study systems are the only study materials endorsed by the examiners \* Written by examiners for the most accurate, up-to-date guidance towards exam success \* Clear syllabus outline, extensive question practice and full solutions for complete exam preparation

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## **PAPISTS AND PURITANS**

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## **CAMBRIDGE PRELIMINARY ENGLISH TEST 4 STUDENT'S BOOK WITH ANSWERS**

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## **EXAMINATION PAPERS FROM THE UNIVERSITY OF CAMBRIDGE ESOL EXAMINATIONS**

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*Cambridge University Press* This pack contains everything the self-study student needs in order to prepare thoroughly for the updated Preliminary English Test (PET). It features a Student's Book with a comprehensive section of answers and tapescripts plus two audio CDs containing the listening material for the aural component of the test (Paper 2). The Student's Book includes four complete model papers for the updated exam from University of Cambridge ESOL Examinations. It provides candidates with an excellent opportunity to familiarise themselves with PET and to practise examination techniques for the updated exam. It contains practice material for Paper 1 (Reading and Writing) and Paper 2 (Listening), along with attractive colour visual material for Paper 3, which enables students to prepare thoroughly for the paired Speaking test.

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## **SPIES**

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*Longman Publishing Group* Britain's favourite and best selling range of English Literature study notes Packed with features designed to help students get the most from the text they are studying: - Summaries with detailed commentaries - Extended commentaries on key passages - Discussion of themes and literary techniques - Author biography - Historical and literary background - Chronology of important events - 'Check the net/film/book' features - Glossary of literary terms - Self-test questions

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## **THE PROTESTANT ALLIANCE**

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experience, this work has been proofread and republished using a format that seamlessly blends the original graphical elements with text in an easy-to-read typeface. We appreciate your support of the preservation process, and thank you for being an important part of keeping this knowledge alive and relevant.

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## **10 SECRETS TO ACING ANY HIGH SCHOOL TEST**

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*Learning Express Llc* 10 Secrets to Mastering Any High School Test is the perfect resource for students looking to sharpen their test taking skills. This book covers high school exit exams to the SAT, AP tests to ACT. Have this resource on hand to give students the skills and confidence they need to achieve perfect test scores.

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## **ANITA AND ME**

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*HarperCollins UK* Nine-year-old Meena can't wait to grow up and break free from her parents. But, as the daughter of the only Punjabi family in the mining village of Tollington, her struggle for independence is different from most.

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## **THE CAMBRIDGE COMPANION TO MARY SHELLEY**

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*Cambridge University Press* Known from her day to ours as 'the Author of Frankenstein', Mary Shelley indeed created one of the central myths of modernity. But she went on to survive all manner of upheaval - personal, political, and professional - and to produce an oeuvre of bracing intelligence and wide cultural sweep. The Cambridge Companion to Mary Shelley helps readers to assess for themselves her remarkable body of work. In clear, accessible essays, a distinguished group of scholars place Shelley's works in several historical and aesthetic contexts: literary history, the legacies of her parents William Godwin and Mary Wollstonecraft, and of course the life and afterlife, in cinema, robotics and hypertext, of Frankenstein. Other topics covered include Mary Shelley as a biographer and cultural critic, as the first editor of Percy Shelley's works, and as travel writer. This invaluable volume is complemented by a chronology, a guide to further reading and a select filmography.

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## **IGCSE BIOLOGY**

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*Hodder Education* This highly respected and valued textbook has been the book of choice for Cambridge IGCSE students since its publication. This second edition, complete with CD-ROM, continues to provide comprehensive, up-to-date coverage of the core and extended curriculum topics specified in the Cambridge IGCSE Biology syllabus. The book is supported by a CD-ROM containing extensive revision and exam practice questions, background information and reference material.

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## **MANAGEMENT ACCOUNTING BUSINESS STRATEGY**

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## **CIMA PAPER P6 : POCKET NOTES**

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## **HSC YEAR 12 BIOLOGY NOTES (2019)**

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## **SIR EDMUND ORME (1891)**

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*Read Books Ltd* This early work by Henry James was originally published in 1891 and we are now republishing it with a brand new introductory biography. Henry James was born in New York City in 1843. One of thirteen children, James had an unorthodox early education, switching between schools, private tutors and private reading.. James published his first story, 'A Tragedy of Error', in the *Continental Monthly* in 1864, when he was twenty years old. In 1876, he emigrated to London, where he remained for the vast majority of the rest of his life, becoming a British citizen in 1915. From this point on, he was a hugely prolific author, eventually producing twenty novels and more than a hundred short stories and novellas, as well as literary criticism, plays and travelogues. Amongst James's most famous works are *The Europeans* (1878), *Daisy Miller* (1878), *Washington Square* (1880), *The Bostonians* (1886), and one of the most famous ghost stories of all time, *The Turn of the Screw* (1898). We are republishing these classic works in affordable, high quality, modern editions, using the original text and artwork.

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## **GHOST STORIES OF HENRY JAMES**

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*Wordsworth Editions* Melville's short stories are masterpieces. The best are to be appreciated on more than one level and those presented here are rich with symbolism and spiritual depth. Set in 1797, *Billy Budd, Foretopman* exploits the tension of this period during the war between England and France to create a tale of satanic treachery, tragedy and great pathos that explores human relationships and the inherently ambiguous nature of man-made justice. Tales such as *Bartleby*, *Benito Cereno*, *The Lightning Rod Man*, *The Tartarus of Maids* or *I and My Chimney*, show the timeless poetic power of Melville's writing as he consciously uses the disguise of allegory in various ways and to various ends.

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## **SONGS OF OURSELVES**

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*Foundation Books* *Songs of Ourselves: the University of Cambridge International Examinations Anthology of Poetry in English* contains work by more than 100 poets from all parts of the English speaking world.

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## **IGCSE PHYSICS**

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*Hodder Murray* This highly respected and valued textbook has been the book of choice for Cambridge IGCSE students since its publication. This new edition, complete with CD-ROM, continues to provide comprehensive, up-to-date coverage of the core and extended curriculum specified in the IGCSE Physics syllabus. The book is supported by a CD-ROM containing extensive revision and exam practice questions, background information and reference material.

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## **PASS THE MORTGAGE LOAN ORIGINATOR TEST**

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## **A STUDY GUIDE FOR THE NMLS SAFE EXAM**

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Make no mistake, the SAFE National With UST exam is tough. This UPDATED and

REVISED study guide has helped thousands of MLOs nationwide successfully kick off their careers as state-licensed loan originators. "Pass the Mortgage Loan Originator Test: A Study Guide for the NMLS SAFE Exam" delivers critical information - covering the topics on the most recent version of the NMLS content outline - in a clear and concise manner. This means that what is learned is actually retained. Most importantly, with this resource, you don't just memorize useless questions. You are thoroughly immersed in the material that you need to master in order to successfully pass the exam on your first attempt. Included practice exams help to measure how well you understand the concepts. They will give you a glimpse into the types of questions - and the difficulty - of what you'll face when you head to the testing center. Study with confidence. Authored by a team of esteemed mortgage loan originators, experienced financial writers and passionate educators, "Pass the Mortgage Loan Originator Test: A Study Guide for the NMLS SAFE Exam" provides accurate, relevant and timely information.

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## **VOCABULARY FOR TOEFL IBT**

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*Learning Express Llc* Provides an overview of the concepts covered on the Test of English as a Foreign Language along with practice questions, two practice tests, a word list, and a guide to prefixes, suffixes, and word roots.

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## **NSCA CPT STUDY GUIDE**

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### **TEST PREP SECRETS FOR THE NSCA CERTIFIED PERSONAL TRAINER EXAM**

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When it comes to the NSCA Personal Trainer Certification Exam, you want to be prepared, and you will be with our book designed to making studying fun and easy! You don't want to waste time - and money! - taking your NSCA CPT exam twice...or more. You want to accelerate your education, not miss opportunities for starting your future career! Every year, thousands of people think that they are ready for the NSCA CPT, but realize too late when they get their score back that they were not ready at all. They weren't incapable, and they certainly did their best, but they simply weren't studying the right way. There are a variety of methods to prepare for the NSCA CPT...and they get a variety of results. Trivium Test Prep's NSCA CPT Study Guide provides the information, secrets, and confidence needed to get you the score you need the first time around. Losing points on the NSCA CPT can cost you precious time, money, and effort that you shouldn't have to spend. What is in the book? In our NSCA CPT study guide, you get the most comprehensive review of all tested concepts. The subjects are easy to understand, and have fully-explained example questions to ensure that you master the material. Best of all, we show you how this information will be applied on the real exam; NSCA CPT practice questions are included so that you can know, without a doubt, that you are prepared. Our study guide is streamlined and concept-driven not filled with excess junk, silly attempts at humor, or confusing filler so you get better results through more effective study time. Why spend days or even weeks reading through meaningless junk, trying to sort out the helpful information from the fluff? We give you everything you need to

know in a concise, comprehensive, and effective package. Why trust Trivium Test Prep? Our NSCA CPT study materials are created by industry and educational experts. Other study guides simply tell you what is on the test, not how that material is applied or, more importantly, HOW TO STUDY FOR IT. Trivium study guides are different. Our dedicated professionals know how people think and learn, and have created the NSCA CPT study guide based on what research has shown to be the fastest, easiest, and most effective way to prepare for the exam. Unlike other study guides that are stamped out in a generic fashion, our NSCA CPT study guide is specifically tailored for your exact needs. We refuse to pad a study guide as a means to convince people there is more information; this is a devious trick used to make you think you are getting more, when really it's all just wasting your time.

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## **PENSIONS AND RETIREMENT PLANNING**

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### **COMPLETE CHEMISTRY FOR CAMBRIDGE IGCSE®**

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*Oxford University Press - Children* Fully updated and matched to the Cambridge syllabus, this stretching Student Book is trusted by teachers around the world to support advanced understanding and achievement at IGCSE. The popular, stretching approach will help students to reach their full potential. Written by experienced authors, this updated edition is full of engaging content with up-to-date examples to cover all aspects of the Cambridge syllabus. The step-by-step approach will lead students through the course in a logical learning order building knowledge and practical skills with regular questions and practical activities. Extension material will stretch the highest ability students and prepare them to take the next step in their learning. Practice exam questions will consolidate student understanding and prepare them for exam success. You will also receive free access to extra support online, including practice exam questions, revision checklists and advice on how to prepare for an examination.

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## **SMALL BUSINESS MANAGEMENT AND ENTREPRENEURSHIP**

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*Cengage Learning EMEA* Now in its 5th edition this comprehensive, practically focused and highly accessible text explores the contexts, choices and strategies facing the small business venture, including extensive coverage of planning a new venture. Pedagogical features developed in response to market feedback include running case material to explore the same case situation from a number of different but interrelated angles, annotated further reading, new chapter-end real world case studies, learning objectives and linked chapter summaries – providing a student- and lecturer-friendly learning environment. Students on modules such as Personal Development and Effectiveness, Study Skills, Management Skills, Business Skills, Business Communication, Business Awareness, Managing Oneself and Others at – for example – BABS/BABA, HND/HNC, DMS, MBA levels will all find this a hugely valuable text through study and working life.



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## THE TRIPLE THINKERS

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## TWELVE ESSAYS ON LITERARY SUBJECTS

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*Octagon Press, Limited* The literary critic discusses verse technique, the historical interpretation of literature, and writers including Pushkin, Housman, Flaubert, James and Shaw

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## CAMBRIDGE INTERNATIONAL CERTIFICATE IN FINANCIAL ENGLISH (ICFE)

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*BPP Publishing* BPP Learning Media's ICFE Workbook is the ideal companion to assist students with technical English learning and to gain certification of their abilities which are recognised by thousands of educational organisations and employers worldwide.

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## PHYSICS & CHEMISTRY

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*Trotman, Limited* Popular among university applicants and their advisers alike, these guides present a wide range of information on a specific degree discipline, laid out in tabular format enabling at-a-glance course comparison.

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## INHERITANCE

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## AS LEVEL ECONOMICS

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*CreateSpace* AS Level Economics Topical Paper 1 & 2 CIE (9708) all variants. This book contains full length explanation of every case study and essay question and they are arranged topically. MCQS are also explained logically and complete working have been done for MCQS based on mathematics.

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## EXCEL SUCCESS ONE HSC BIOLOGY

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## THE GOTHIC TRADITION

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"The Gothic Tradition is a new title in the Cambridge Contexts in Literature series. It is designed to support the needs of advanced level students of English literature. Each title in the series has the quality, content and level endorsed by the OCR examination board. However, the texts provide the background and focus suitable for any examination board at advanced level. The series explores the contextual study of texts by concentrating on key periods, topics and comparisons in literature. Each book adopts an interactive approach and provides the background for understanding the significance of literary, historical and social contexts. Students are encouraged to investigate different interpretations that may be applied to literary texts by different readers, through a variety of activities and questions, the use of study aids, such as chronologies and glossaries, and the inclusion of anthology sections to exemplify issues."

<http://www.loc.gov/catdir/description/cam022/2001278650.html>.